

HUHP

HUMAN RESOURCE MANAGEMENT

3 SEMESTERS

Semester 1 & 2: Study
Semester 3: Work placement or capstone project

To Graduate:

- Pass all courses with **GPA 2.0**
- Finish 8 weeks placement (280 hours) OR
- Pass 8-week capstone project

SEMESTER 2

Check if you passed all courses in semester 1 & 2 and achieved **GPA 2.0**

WEEK 4 - 12

You should have:

- Received your co-op work permit issued by IRCC, or the confirmation letter from IRCC
- Uploaded your **Co-op Work Permit** in the Co-op course on **Schoology**
- A well-written resume and cover letter and be prepared for interviews
- Professional email address and LinkedIn profile
- Started applying for placement opportunities

WEEK 13 - 16

- Confirm placement and upload approval documents on Schoology **OR**
- Complete and upload capstone documents on Schoology

REGISTRATION

- Make sure you register early for semester 3

Week 1: This is your last chance to let the placement coordinator know your final decision - **placement or capstone project.**



SEMESTER 1

Welcome to Hanson!
Attend the Orientation and the Info. Session for important academic and student services guidance

WEEK 3 - 4

You should start applying immediately for your **Co-op Work Permit**. To apply, you will need:

- Most recent Letter of Acceptance (LOA) OR Most recent enrollment Letter (ask SSD)
- Co-op Work Permit Request Letter (ask Placement Coordinator)
- Book appointment with Hanson immigration consultant, personal consultant or apply by yourself.
- Ensure your work & study permits are designated for Hanson or Cambrian College

WEEK 10 - 13

- Attend the Workshops held by Co-op and Career Services
- Date and time will be announced



SEMESTER 3

Check if you passed all courses in semester 1 & 2 and achieved **GPA 2.0**

WEEK 1

PLACEMENT OR CAPSTONE STARTS

WEEK 9 - 10

- Submit the placement assignments to Schoology

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